

**203.2 ORDER OF THE REGULAR SCHOOL BOARD MEETING**

**I. PURPOSE**

The purpose of this policy is to ensure consistency in the order of business at regular School Board meetings.

Adopted with revisions from MSBA/MASA Model Policy 203.2 Orig. 1997, Rev. 2007

New Policy 2009

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II. GENERAL STATEMENT OF POLICY

It is the policy of the School Board to consider matters that come before it in a consistent and orderly manner.

III. ORDER

A. The School Board shall conduct an orderly School Board meeting. The School Board will, at all regular School Board meetings, follow an agenda order similar to:

1. Call to order
2. Pledge of Allegiance
3. Approval of agenda
4. \*Highest Student Achievement
  - a. Recognitions
  - b. Student reports
  - c. Indicator reports
5. \*Safe and Welcoming Learning Environment
6. \*Effective and Efficient Systems
  - a. Approval of prior meeting minutes
  - b. Approval of claims
  - c. Approval of Gifts and Donations
  - d. Consent agenda (see policy 203.6)
  - e. New Business
7. \*Partnerships
  - a. Board reports
  - b. Superintendent's report
  - c. Meeting announcements
8. Other business
9. Public input
10. Adjournment.
11. Closed sessions for negotiations/personnel issues

\*Reflecting Independent School District 318's Strategic Aims:

HIGHEST STUDENT ACHIEVEMENT  
SAFE AND WELCOMING ENVIRONMENT  
EFFECTIVE & EFFICIENT SYSTEMS  
PARTNERSHIPS

B. The School Board may depart from the order of business with the consent of the majority of members present.

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**IV. Copies**

For each regular Board meeting, a copy of the following shall be furnished to each Board member:

1. Copy of previous meeting minutes
2. Copy of agenda and supporting data
3. Copy of all claims and expenditures

**Legal References:** Minn. Stat. § 123B.09, Subd. 7 (School Board Powers)

**Cross References:** MSBA/MASA Model Policy 203 (Operation of the School Board - Governing Rules)  
MSBA/MASA Model Policy 203.5 (School Board Meeting Agenda) MSBA/MASA Model Policy 203.6 (Consent Agendas)